

Tamworth Athletics & Little Athletics Centre	
2023-24 Annual General Meeting Agenda & Minutes	

Date	May 2024
Time	6:00pm
Location	North Tamworth Bowling Club, Bligh Street, North Tamworth

Attendees	Apologies
Tim Earl	Nyomi Hofman
Ange Jones	Todd Rickard
Linda Wilson	Michelle Rickard
Karen Sisson	
Adam Jolliffe	
Mel O'Connor	
Renee Lace	
Daniel Lace	
Natalie Willsallen	
Mel Crittenden	
Tracey Miskle	
Chris Brown	
Rodney Morrison	
Matt Peet	
Steve Ryder	
Rebecca Harding Brown	
Emily Archbold	
Kim Brown	
Margi Frazer	
Jason Crittenden	
Angie Trickett	
Shane McKenzie	
Fiona McKenzie	
Connie Peet	
Moved: Tim Earl	Seconded: Tracy Miskle

Agenda
1. Previous AGM minutes and business arising
2. Executive Reports
3. Election of Executive Committee Members
4. Selection of General Committee Office Bearers

Meeting Opened	6.09pm
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No.	Minutes
1. Previous Minutes and business arising	Provided and correct- Move: Kim Brown Seconded: Margi Frazer Motion: Carried
2. Executive Reports	Reports: President - Tim Earl Move: Ange Jones Seconded: Renee Lace Motion: Carried Good Evening All, The Tamworth Athletics & Little Athletics centre this year celebrated its 50th season as a Little Athletics centre, with 202 registrations athletes registered through Little Athletics NSW & Athletics NSW. Like a lot of NSW Little Athletics Centres, our preseason preparation was interrupted by the membership offerings being offered to clubs by ANSW. However with a growing number of parents getting involved behind the scenes in various ways saw another successful year of summer athletics in Tamworth, Athletes & their families have enjoyed this season - 2nd successful year of "Come & Practice" sessions to enable all athletes access to equipment & facility prior to zone, regional & state competitions for self training & practice. - 3 weekends of fully booked out Throws & Jumps coaching sessions with Visiting Athletics coach Kerry Smith - Come & Learn Basic running/sprint skills clinic hosted by Adam Joliffie & Mel O'Connell LANSW -Coles Little Athletics Ambassador visit from Sprints Champion "Jordi McMillan" -38 Tamworth Athletes qualified for LANSW State Championships - 3 Athletes were selected for LANSW ALAC Team including two multiclass athletes who achieved multiple medals wins. - 3 New Multiclass/ Para Athletes joined our club this season with 2 of those joining medal winners at state championships. - 8 athletes qualified for Athletics Australia Nationals in Adelaide - Return to the weekly bbq at the clubhouse thanks to a volunteering commitment from dedicated parents. - New High Jumps mat installed - Providing various event services to LANSW officials at our facility to host zone & regional championships locally. - PA System upgrades at facility successfully completed - reestablish regular meetings between club & council for short term & long term operational matters. A bbq area and aluminum seating for the athletics & cycling areas is in early stages of discussion for future grant funding

There have been many positives this season with many athletes reporting regular PBs & centre records being broken, none of this would be possible if we did not get the weekly commitment from our age managers & regular parent helpers , I thank each and every parent no matter how much or how little your able to assist it is much appreciated & honestly kids could not participate in a weekly athletics club night with out you all.goi

I wish to also thank Mr Chris Giles CEO LANSW & Mr Christian Renford CEO ANSW for their ongoing engagement over the past 12months and look forward to the positive outcomes for our athletes with recently announced NSW Athletics partnership,two quality organisations working together to achieve a positive and supportive athletics experience to future athletes

Acknowledgements are also worthy to the support staff of these organisations including Ms Rebecca Netwain, Ms Maddy Smith, Mr Daniel Warren, Mr Adam Joliffe & Ms Trish Bright for your behind the scenes work assisting the athletes families & committee with the administration duties of our club. Thank You also to my family for supporting me in the role as club president over the past 12months.

The future looks bright for athletics in Tamworth and across NSW, plenty of opportunities lay ahead for our local club & athletes.

Thankyou

Tim Earl
13th May 2024.

Secretary – Ange Jones

Move: Ange Jones
Seconded: Renee Lace
Motion: Carried

Throughout the 23-24 season the committee has held 14 meetings in total. We definitely had our ups and downs especially with the membership offerings but we got through it

There have been some great suggestions and ideas along the way from committee members which have been very positive for the club including-

- A dedicated Tiny Tots co- Ordinator with Linda
- Age manager and parent training.
- The canteen operators on a Friday night – Jeremy & Lisa.
- Throws and relay training with Kerry and Adam.

This season committee have worked extremely hard behind the scenes and the club has been very lucky to have them. Thanks everyone for your time and effort especially those who have stepped in and been secretary for me many times!

I'm looking forward to the new season and helping the new secretary!

Thank you

Ange Jones

Treasurer – Margie Frazer

Move: Tim Earl

Seconded: Natile Willsallen

Motion: Carried

Treasurers Report 2023- 2024

FOR YEAR ENDED 31st March, 2024

Well what a year it has been, being our 50th anniversary and by having so much merchandise to promote it, being from shirts to hats and caps.

It was also great having so many athletes attending so many different carnivals being Regional, State and Nationals.

At the beginning of the season we started off with a balance of \$46,234.26.

During the year we purchased new walkie-talkies which was a total of \$1035.30, two new high jump bars which cost \$440.00.

We still have uniforms to carry over into the next season, so will probably only need to top up on a few sizes. So at the end of the year we have a balance of \$37,488.13.

So ends my report Margi Frazer.(Treasurer)

Tamworth Athletics & Little Athletic Centre Inc

ABN 78 891 938 398

Independent Auditor's Review Report

I have reviewed the accompanying financial report of Tamworth Athletics & Little Athletic Centre Inc (the association), for the financial year ended 31 March 2024.

Committee's Responsibility for the Financial Report

The committee of Tamworth Athletics & Little Athletic Centre Inc is responsible for the preparation and fair presentation of the financial report. The committee's responsibilities also include such internal controls as the committee determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

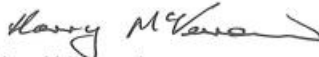
My responsibility is to express an opinion on the financial report based on my review. I have conducted my review in accordance with Auditing Standard on Review Engagements ASRE 2410 Review of a Financial Report Performed by the Independent Auditor of the Entity, in order to state whether, on the basis of the procedures described, anything has come to my attention that causes me to believe that the financial report is not presented fairly, in all material aspects, in accordance the Australian Accounting Standards and the association's constitution. I am also required to comply with ethical requirements relating to audit engagements.

A review involves performing procedures to obtain evidence about the amounts and disclosures in the financial report. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error.

A review is substantially less in scope than an audit conducted in accordance with Australian Accounting Standards and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in an audit.

Accordingly, I do not express an audit opinion.

Signed on 13th May, 2024



Harry McKerrow, Accountant

170 Bridge Street, West Tamworth NSW 2340

Profit and Loss

Tamworth Athletics & Little Athletic Centre Incorporated
For the year ended 31 March 2024

	2024	2023
Trading Income		
50th Anniversary Shirts	725.00	481.00
Active Kids Voucher	-	3,400.00
Canteen	3,974.66	1,651.75
Community Partner Program	571.46	258.33
Miscellaneous Income	314.56	27.55
Regional Carnivals	-	617.00
Registration 2023/2024	8,475.97	-
Registration Rebate	-	8,070.85
Registrations 2022/2023	-	3,537.00
Ronald McDonald House	-	310.00
Sale of 2nd Hand Gear	-	3,000.00
School Carnivals	6,570.35	6,750.00
Senior Club Fees	110.00	105.00
Sponsorship, Donations and Grants	1,500.00	1,500.00
State Jackets Sold	-	82.00
Uniforms	3,440.00	6,300.00
Zone Carnivals	-	797.90
Zone nominations	1,405.00	1,875.00
Total Trading Income	27,087.00	38,763.38
Cost of Sales		
Canteen purchases	2,310.70	1,954.91
Cost of Uniforms	10,054.90	10,887.17
Total Cost of Sales	12,365.60	12,842.08
Gross Profit	14,721.40	25,921.30
Other Income		
Community Sport Recovery Package Program	-	1,000.00
Total Other Income	-	1,000.00
Operating Expenses		
Cleaning / Emptying of SkipBin	184.98	200.00
Cost of Membership	300.00	365.00
Council Lease Fees	3,769.77	2,946.00
Equipment purchases	3,161.88	1,525.79
Float for Rego/Canteen/Gala/Regional/Zone Days	-	250.00
Freight Paid	45.00	74.98
Internet Recharge / Sim Card	479.00	115.99
Medals and Trophies	1,796.10	2,275.00
Miscellaneous Expenses	511.91	795.19
New England Zone LA's	1,490.00	2,500.00

	2024	2023
Presentation Night Expenses	-	1,471.16
Printing & Stationery	911.82	538.47
Reimbursements/Coaching Courses	60.00	640.00
Renewals	2,412.00	1,171.94
Repairs and Maintenance	302.95	129.40
Ronald McDonald Charities	158.02	295.40
Room Hire	150.00	-
Sports Equipment Purchases	4,765.23	344.48
Square Fees	180.16	213.28
State Conference Little Athletics	693.01	175.00
State Jackets/Merchandise	1,442.00	1,532.50
Total Operating Expenses	22,813.83	17,559.58
Net Profit	(8,092.43)	9,361.72

Balance Sheet

Tamworth Athletics & Little Athletic Centre Incorporated As at 31 March 2024

	31 MAR 2024	31 MAR 2023
Assets		
Bank		
Main Account	37,488.13	46,234.26
Senior Club	68.14	68.14
Total Bank	37,556.27	46,302.40
Current Assets		
Accounts Receivable	-	200.00
Inventory	24,997.27	24,143.57
Total Current Assets	24,997.27	24,343.57
Total Assets	62,553.54	70,645.97
Net Assets	62,553.54	70,645.97
Equity		
Current Year Earnings	(8,092.43)	9,361.72
Retained Earnings	70,645.97	61,284.25
Total Equity	62,553.54	70,645.97

Registrar – Linda Wilson

Move: Ange Jones

Seconded: Rod Morrison

Motion: Carried

Registrar's Report 2023-2024 Season

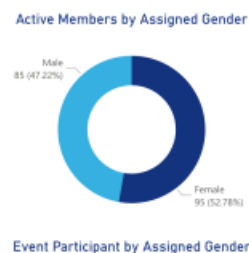
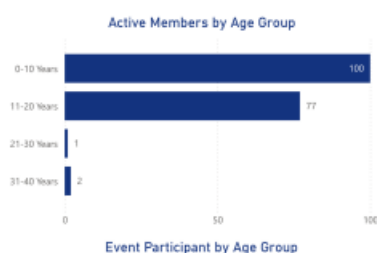
During the 2023/2024 season, Registrar duties were managed by Linda Wilson after a transition from 2022/2023 registrar Karen Earl. Registration opened later than expected due to new offerings from Athletics NSW and meetings to decide what the committee felt would work best at the Tamworth Athletics and Little Athletics Club. Once opened in August 2023, registrations approached the 100 mark slowly. Numbers increased more quickly after the 'Come and Try' days, finishing with a final number of 180 athletes having registered for the current season.

Registrations opened in 3 categories – Tiny Tots (4-5 years old), Little Athletes (U6-U17 years) or Senior Social Athletes (18 years+). There were 85 male athletes (47%) and 95 female athletes (53%). A majority of the athletes registered online. 100 of the 180 athletes came from the 0-10 years age group, 77 from the 11-20 years age group, and another 3 athletes from 21 years and above.

Age Groups

The Under 9 age group was the largest group with 21 athletes (comprising of 12 females and 9 males). This was just ahead of the Under 11 age group, with 20 athletes made up of 13 females and 7 males. While registration was open from August, athletes continued to sign-up throughout the first half of the season. A majority had registered by October, but we still had athletes registering right up until the Zone Carnival in November.

Given that research done by the Women in Sport Institute in 2022 found that 43% of girls who once considered themselves as being 'sporty' stopped playing sport after Primary School, it was a positive step to see our Under 13s age-group bucking this trend, including 11 females out of the 14 athletes registered.



Tiny Tots was the smallest group (8 athletes), just ahead of Under 15s (9 athletes). Tiny Tots ran on a Wednesday afternoon this year with the 4-5-year-old age-group. 8 athletes registered for Tiny Tots. Attendance numbers dropped off in the second half of the season as half of the Tiny Tots started 'big school' and participated in primary school sport teams.

Final Numbers by Age-Group

Tiny Tots – 8 athletes
Under 6 – 14 athletes
Under 7 – 17 athletes
Under 8 – 15 athletes
Under 9 – 21 athletes

Under 10 – 16 athletes
Under 11 – 20 athletes
Under 12 – 18 athletes
Under 13 – 14 athletes
Under 14 – 13 athletes

Under 15 – 9 athletes
Under 17 – 12 athletes
Senior Social – 4 athletes
TOTAL: 180

Thanks for a great season and best wishes for the 2024-2025 Season.

Kind regards,

Linda Wilson (Registrar for the 2023/2024 season)

3.

Appointment of Auditor for 2024-2025 Season:

Harry McKerrow

Move: Ange Jones

Seconded: Renee Lace

Motion: Carried

**Election of Executive Committee Office Bearers 2024- 2025
(Nomination below to be voted upon):**

President – Rodney Morrison

Move: Tracy Miskle

Seconded: Ange Jones

Nominees-

Rod Morrison

Vice President – Renee Lace

Move: Kim Brown

Seconded: Tracy Miskle

Nominees-

Renee Lace

Secretary – Rebecca Harding Brown

Move: Ange Jones

Seconded: Tracy Miskle

Nominees-

Rebecca Harding Brown

Treasurer – Margie Frazer

Move: Tim Earl

Seconded: Rod Morrison

Nominees-

Margi Frazer

Registrar – Kimberly Brown

Move: Ange Jones

Seconded: Rebecca Harding Brown

Nominees-

Kimberly Brown

Selection of General Committee Office Bearers:

Canteen Manager –Lisa Frazer

Move: Rod Morrison

Seconded: Tracy Miskle

Nominees-
Lisa Frazer

Championship Officer – Melissa Crittenden
Move: Rod Morrison
Seconded: Tracey Miskle
Nominees-

Centre recorder & Point Score Officer – Tracey Miskle
Move: Ange Jones
Seconded: Kim Brown
Nominees-
Tracey Miskle

Publicity Officer/ social media – Kim Brown
Move: Tracy Miskle
Seconded: Ange Jones
Vote:
Nominees-
Kimberly Brown

Public Officer – Natalie Willsallen
Move: Ange Jones
Seconded: Kim Brown
Nominees-

Coaching/Development Officer – none from floor
Move:
Seconded:
Vote:
Nominees-

Tiny Tots Co-Ordinator- none from floor
Move:
Seconded:
Vote:
Nominees-

Sponsorship/Grants Officer – none from floor
Move:
Seconded:
Vote:
Nominees-

Equipment / School carnival officer – Casey Morrison & Rebecca Harding Brown
Move: Ange Jones
Seconded: Tim Earl
Nominees-
Rebecca Harding Brown
Casey Morrison

Uniform Coordinator-Ange Jones

	Move: Kim Brown Second: Rod Morrison Nominees- Ange Jones First Aid Officer – Renee Lace Move: Ange Jones Seconded: Kim Brown Nominees- Member Protection/ Grievance Officer- Rebecca Harding Brown Move: Kim Brown Second: Tracy Miskle Nominees- Rebecca Harding Brown Child Protection- Emily Archbold Move: Tim Earl Seconded: Rod Morrison Nominees- Multi/ Para Athlete Inclusion officer- Melissa Crittenden Move: Kim Brown Second: Ange Jones Vote- yes Nominees- Melissa Crittenden Michelle Sisson General Committee Members –. Move: Tim Earl Seconded: Ange Jones Nominees- Karen Sisson Todd Rickard Melissa Crittenden Emily Archbold Steve Ryder Ange Jones Tim Earl Michelle Sisson Angie Trickett Keys- Linda, Tim- to return keys to council. Incoming key bearers- needs to be decided.

